



NO. SPU-HED/5-1/2017
GOVERNMENT OF THE PUNJAB
HIGHER EDUCATION DEPARTMENT

Dated Lahore, 16th April, 2018

To

Director of Public Instructions (Colleges),
Punjab.

Subject: **INDUCTION TRAINING OF COLLEGE LECTURERS BY PUNJAB
HIGHER EDUCATION COMMISSION (PHASE-I)**

I am directed to state that Higher Education Department is starting mandatory residential training of college lecturers through Punjab Higher Education Commission (PHEC) in Lahore at Faculty Development Academy of PHEC housed in University of Education, Township Lahore. In first phase 678 lecturer of Higher Education Department will be given 12 days training which will commence from **23rd April, 2018.**

2. DPI (Colleges) will prepare a list of 115 lecturers for each batch (30 from Lahore Division and rest from other Divisions of Punjab) and also intimate the participants about the training based on following parameters:

- Induction training is mandatory for all faculty of HED.
- The participant who did not attend the training, the service of the said employee will not be regularized.
- Lecturers will remain on probation period till the completion of their induction training.
- Leaves will not be allowed during training unless extreme conditions as well as prior approval of competent authority.
- The participants may bring their laptops in the training (if available).
- Total marks of training will be 100 and passing marks will be 50.

3. In this regard it is requested that, the intimation to all participants as well as the division of the batches as per above directions may kindly be prepared/conveyed well before the start of training session (training schedule will be shared later).

For
16/4/18
DEPUTY SECRETARY (P&D)

C.C

1. Director General, PHEC (with the request to coordinate with DPI (Colleges) office and provide requisite information)
2. P.S to Secretary, Higher Education Department
3. P.S to Special Secretary, Higher Education Department
4. P.A to Additional Secretary (P&B), Higher Education Department
5. P.A to Additional Secretary (E&G), Higher Education Department