



GOVERNMENT OF THE PUNJAB  
HIGHER EDUCATION DEPARTMENT

**VACANT POSITIONS**

Applications are invited for the posts of Chairperson, Boards of Intermediate and Secondary Education, **Bahawalpur, D.G Khan, Faisalabad, Gujranwala, Lahore, Multan, Rawalpindi, Sahiwal and Sargodha.**

**ELIGIBILITY CRITERIA:**

Each applicant:

- Should be at least M.A. / M.Sc. or equivalent (16 years of education). However, applicants having higher qualification will be preferred;
- Should be aged less than 56 years on the closing date for the submission of applications;
- Should have Punjab Domicile;
- Should be:-
  - a. A Civil Servant, including those from APUG, Federal Directorate of Education (FDE), Government of Punjab, working in BS-19/20 and above;
  - OR
  - b. An employee of public sector organization, including higher education institutions, in BS-19/20 or above.
- Should have at least 03 years of verifiable non-teaching or managerial or administrative experience. However, the applicants having experience of working in an examination body will be preferred.

**TENURE AND PAY:**

**Tenure:** The term of appointment will be for a period of three years or till the pleasure of Controlling Authority, subject to the satisfactory performance to be evaluated on annual basis.

**Pay & Allowances:-** A special “**CHAIRMAN BISE ALLOWANCE**” equal to one initial basic pay in addition to pay and allowances, as are admissible in his/her own pay and scale.

In case of posting of PAS/PMS officers, they will continue to draw Executive Allowance @150% of their running basic pay and would be entitled to Chairman BISE Allowance as well during their posting. Whereas, the officers, other than PAS/PMS, would be entitled to Chairman BISE Allowance in addition to the pay & allowances admissible to them.

Terms and conditions of service shall be settled in the light of Deputation Policy, 1998 (as amended time to time).

**HOW TO APPLY?**

Interested candidates are requested to apply for the position on prescribed proforma available on [www.hed.punjab.gov.pk](http://www.hed.punjab.gov.pk).

The applicants shall be required to provide the following documents:

- Certified copies of educational certificates / degrees / diplomas.
- Certified copy of non-teaching or managerial or administrative experience.
- Certificate showing that no inquiry whatsoever or investigation by any agency / department or trial by any Court of Law is pending against the applicant.
- A detailed Curriculum Vita clearly highlighting all aspects of eligibility criteria & personal attributes.
- No Objection Certificate.
- Three recent passport size photographs.
- Any other document as and when required.

**LAST DATE FOR RECEIPT OF APPLICATIONS:**

The applications of interested candidates along with proforma and requisite documents should reach the office of the Secretary, Government of Punjab, Higher Education Department, New Anarkali, Lahore, Pakistan, till **31.12.2025 by 05:00 P.M.**

**Secretary, Government of the Punjab,  
Higher Education Department, New Anarkali, Lahore, Pakistan.  
Ph# +92-42-9920042, +92-42-9920039**