No.SO(EM-I)Prom (BS-17 to 18)/Commerce/2026

GOVERNMENT OF THE PUNJAB
HIGHER EDUCATION DEPARTMENT

Dated Lahore, the 12th November, 2026

To,

THE INCHARGE MIS,
Government of the Punjab,
Higher Education Department.

SUBJECT: **OPENING OF E-TRANSFER ROUND FOR IN SERVICE PROMOTION OF INSTRUCTOR (BS-17) TO THE RANK OF SENIRO INSTRUCTOR (BS-18) (MALE) & COMMERCE CADRE OFFICERS FROM BS-17 TO BS-18 (MALE).**

I am directed to refer to the subject cited above and to state that, pursuant to the approval of the Transfer Policy-2024, the Competent Authority has been pleased to approve the opening of an E-Transfer Round for the adjustment/posting of newly promoted teaching staff (seniority-based) of the Commerce Cadre **(Male)** promoted from BS-17 to BS-18, according to the following schedule:-

Sr. No	Action	Timelines
1.	Updating the status of newly promoted officers of commerce cadre from BS-17 to BS-18 (Male)	12th November
2.	Starting E-posting round	13th November
3.	Soliciting E-posting applications on HED Punjab, Mobile App	13th November, 2026 to 16th November, 2026
4.	Display of merit on CIS Website and Mobile App	17th November, 2026
5.	Grievance Redressal	18th November, 2026
6.	Issuance and display of orders	20th November, 2026
7.	Relieving and joining time	till 26th November, 2026

(i) Only those college teachers of the Commerce Cadres who have been promoted/cleared for promotion without any condition from Instructor (BS-17) to Senior Instructor (BS-18) **(Male),** as listed in **Annex-A,**

(ii) Each promoted teacher may provide upto a maximum of 03 preferences from the existing vacant positions of his respective subject in BS-18.

(iii) Posting orders of the promoted teachers shall be issued according to the seniority & preference (s).

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(iv) If teachers do not provide any preference or fail to actualize their promotion through the E-Transfer Round, posting orders shall be issued by the department against the available vacancies.

(v) These posting orders will be made as per requirement of work load managements through the E-portal.

(vi) Any promoted teacher who does not join his new/assigned post within the prescribed joining time mentioned in the posting order; the same shall be cancelled / withdrawn and will not be allowed to exercise his option till the next round of transfer.

(vii) The promoted teachers shall submit their applications on HED Punjab Mobile Application. The mobile application can be downloaded from Google Play Store or following link can be used for downloading and installing the mobile application.

http:play.google.com/store/apps/details?id=pk.gov.pitb.cis@pcampaignid=web share.

02. A tutorial video containing detailed guidelines regarding submission of online applications will be available on the website of Higher Education Department and Directorate of Public Instructions (Colleges), Punjab, Lahore.

SECRETARY
HIGHER EDUCAITON DEPARTMENT

No. & Date Even:

A copy is forwarded for information and necessary action to:-

(i) DPI (Colleges), Punjab, Lahore / South Punjab, Multan.
(ii) Project Director, PITB, Lahore.
(iii) All Divisional Directors of Education (Colleges) in Punjab.
(iv) All Deputy Directors (Colleges) in Punjab.
(v) All Principals, Public Sector Colleges, Punjab.
(vi) PS to Secretary / Special Secretary, Higher Education Department.
(vii) PS to Special Secretary, HED, South Punjab, Multan.
(viii) PA to Additional Secretary (Esttt.) Higher Education Department.
(ix) PA to Deputy Secretary (EM) Higher Education Department.
(x) Office order file.

(ATIF RASOOL)
SECTION OFFICER (EM-I)
12/XI/26

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