



No.SO(EM-I)DDCs/2025
GOVERNMENT OF THE PUNJAB
HIGHER EDUCATION DEPARTMENT
Dated Lahore the, 26th May, 2025

To,

The Joint Director (IT Solutions),
Punjab Information & Technology Board (PITB),
Lahore

Subject: **OPENING OF E-PORTAL FOR APPOINTMENT / SELECTION OF DEPUTY DIRECTORS (COLLEGES) IN PUNJAB.**

I am directed to refer to the subject cited above and to this department's notification No.SO(EM-I)Criteria/DDCs/2025 dated 20.02.2025, pursuant to which revised eligibility criteria for the selection / appointment of Deputy Director (Colleges) in Punjab was notified (**copy enclosed**).

02. I am further directed to state that the competent authority has been pleased to approve the following schedule for opening of E-Portal for inviting the applications against all the posts of **DEPUTY DIRECTOR (COLLEGES) IN PUNJAB**:

Sr. No.	Activities	Schedule
1.	Opening of the portal for receipt of applications against the posts of Deputy Director (Colleges) in Punjab	27-05-2025
2.	Closing of the portal for receipt of applications against the posts of Deputy Director (Colleges) in Punjab	11.06.2025 (till 05:00 PM)

03. In view of above, you are requested to take necessary action at your end in this regard.

Note: The interesting candidates shall submit their applications on HED Punjab Mobile Application. This mobile application can be downloaded from Google Play Store or following link can be used for downloading and installing the mobile application:

<https://play.google.com/store/apps/details?id=pk.gov.pitb.cis@pcampaignid=webshare>

Bhanu
Lee Mustafa 26/5/25
{SECTION OFFICER (EM-I)}

CC to:

1. The Director Public Instructions (Colleges) Punjab, Lahore.
2. The Director Public Instructions (Colleges) South Punjab, Lahore.
3. All the Directors of Education (Colleges) in Punjab
4. All the Deputy Director (Colleges), in Punjab
5. Incharge MIS with the request to upload the same on social media.
6. PS to Secretary / Special Secretary, Higher Education Department
7. PA to Additional Secretary (E&G), Higher Education Department
8. PA to Deputy Secretary (EM), Higher Education Department



**GOVERNMENT OF THE PUNJAB
HIGHER EDUCATION DEPARTMENT**

Dated Lahore, the 20th February, 2025

NOTIFICATION

No.SO(EM-I)Criteria/DDCs/2025. Pursuant to the approval of the Competent Authority / Secretary, Higher Education Department, the revised eligibility criteria for the selection / appointment of **DEPUTY DIRECTOR (COLLEGES) IN PUNJAB** is notified as under:-

Sr. No.	Benchmarks	Detail of Marks			Max. Marks
1.	Educational Qualification	Ph. D from Foreign University = 10 Ph. D from Local University = 07	M. Phil from Foreign University = 05 M. Phil from Local University = 03	10	
2.	ACRs (for last 05 years)	Good 5×½=2.5	Very Good 5×1=5	Outstanding 5×2=10	10
3.	Seniority in respective scale	1-100= 10 , 101-200= 08 , 201-300= 06 , 301-400= 04 , 401-500= 02 , 501-last= 01			10
4.	Written Test	Written Test (Mandatory Requirement) (qualifying marks would be 60% of the total marks and number obtained by each candidate shall be incorporated with max. limit of 30 marks and minimum limit of 18 qualifying marks)			30
5.	* Administrative Experience (for last five years)	Deputy Directors (Colleges) (Regular/additional assignment given by the Competent Authority)/Principal/DDOs / Assistant Director (Colleges) / Section Officer/ Deputy Secretary (on technical quota/attachment) {the administrative experience shall only be counted if the proper competent authority has issued the said appointment/posting orders}			20
Total Marks =					80
INTERVIEW MARKS (following is the breakup)					20
Management Aptitude					07
Leadership Qualities					07
Communication Skills and Subject Knowledge					06
TOTAL (80+20) =					100

MANDATORY CONDITIONS:

- NOC from the Principal concerned
- Passing of the qualifying written test
- No Inquiry / No Audit Para certificate
- Clearance certificate from Anti-Corruption Establishment (ACE)

* The Deputy Secretary, appointed / posted by the Competent Authority in Higher Education Department shall be considered as **CATEGORY-A** officer and shall be granted **04 marks for 365 days**.

The Deputy Directors & Principals (regular basis) / Vice Principals (only on designated posts) appointed / posted by the Competent Authority shall be considered as **CATEGORY-B** officer and shall be granted **3.50 marks for 365 days**.

The Deputy Directors, Principals (additional assignments / DDOs) and Section Officers in Higher Education Department appointed / posted by the Competent Authority shall be considered as **CATEGORY-C** officer and shall be granted **03 marks for 365 days**.

The Assistant Directors (regular / attachment basis) appointed / posted by the Competent Authority shall be considered as **CATEGORY-D** officer and shall be granted **2.50 marks for 365 days**.

CONDITIONS:

- (i) Panel of **top 05** eligible candidates will be shortlisted for the interview against each slot.
- (ii) Only those candidates shall be shortlisted for the interview who had qualified the written test conducted by Higher Education Department or its authorized institution / university / agency.
- (iii) Only the officers in BS-18 shall be eligible to apply for these posts.
- (iv) The officers shall be posted after scrutinizing the applicant's service record. Those who have had any penalties imposed upon them during the last 05 years or are currently undergoing inquiry / disciplinary proceedings against them will not be considered for posting against administrative posts.
- (v) The Normal tenure of officer's postings will be **(03) three** years, subject to satisfactory performance to be evaluated by selection / interview committee. However, the administrative department reserves the right to annul such postings on administrative grounds at any time.
- (vi) No officer shall be posted against the same place of posting for his 2nd tenure.
- (vii) If an applicant is in the last two years of his service period, he shall not be considered for any administrative post.

**SECRETARY
HIGHER EDUCATION DEPARTMENT**

No. & Date Even:

A copy is forwarded for information and necessary action to:-

- (i) Director Public Instruction (Colleges), Punjab, Lahore
- (ii) Director Public Instruction (Colleges), South Punjab, Multan
- (iii) All Divisional Directors of Education (Colleges) in Punjab
- (iv) All Deputy Director (Colleges) in Punjab
- (v) PS to Secretary / Special Secretary, Higher Education Department
- (vi) PS to Secretary, Higher Education Department, South Punjab, Multan
- (vii) PA to Additional Secretary (A&G/Estt.), HED
- (viii) PA to Deputy Secretary (EM) / (EF), HED


(ALI HAIDER KHAN)
SECTION OFFICER (EM-I)