

**TOP PRIORITY
OUT TODAY**



No.SO(FG)3-20/2020
GOVERNMENT OF THE PUNJAB
SERVICES AND GENERAL ADMINISTRATION
DEPARTMENT
(I&C Wing)

Dated Lahore, the 18th March, 2020

To

1. Chairman Planning & Development Board, Punjab
2. Senior Member Board of Revenue, Punjab.
3. The Additional Chief Secretary, S&GAD, Punjab.
4. The Additional Chief Secretary (Home), Punjab.
5. Principal Secretary to Chief Minister, Punjab
6. Principal Secretary to Governor, Punjab
7. Inspector General of Police, Punjab.
8. All Administrative Secretaries, Government of the Punjab.
9. All Divisional Commissioners in the Punjab
10. All Deputy Commissioners in the Punjab.
11. All Director Generals PHAs in the Punjab

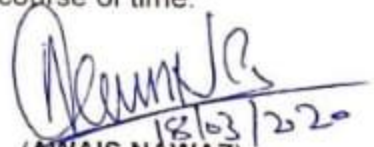
Subject: MEASURES TO CONTROL OUTBREAK OF CORONA EPIDEMIC IN THE COUNTRY.

In continuation of previous instructions on the subject noted above, I am directed to convey following directions of the competent authority for strict compliance **till further orders:**

- I. Only skeleton staff will attend the offices whereas the remaining staff shall work through Skype from their residences and will remain available on-call. In this connection, Punjab Information Technology Board (PITB) is developing a Skype based business account which will be shared with Administrative Departments, Who are requested to approach authorities at PITB for operationalization of their respective Skype account. The implementation of this direction shall be ensured within 24 hours.
- II. Only necessary participants should be invited for meetings. Video-link, online conferences and Skype calls should be preferred for meetings and official discussions.

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- III. Entry of general public to all government offices is suspended with immediate effect for their own protection and social distancing.
- IV. All Administrative Secretaries, Divisional Commissioners, Deputy Commissioners, heads of attached departments and head of regional offices shall notify, in the press, two(02) landline numbers and one(01) mobile number for contact of general public during office hours. These numbers shall be displayed prominently, outside their office premises at entry gates. **Inspector General of Police, Punjab** will separately issue similar instructions for contact with general public for his own office and all of his field offices.
- V. Murree and all other tourist spots in Punjab shall be closed with immediate effect for all kind of tourists. However, local population shall be excluded from this ban/closure.
- VI. All the shops, shopping malls, restaurants including hotel restaurants shall be closed at 10.00 p.m. sharp. However, pharmacies and grocery stores will remain open as usual.
- VII. All the public parks and recreational places shall be closed with immediate effect.
- VIII. All opened offices/banks/shopping malls etc will ensure availability of sufficient quantities of sanitizers and soap/hand wash during their operational hours at prominent places for hand washing.
2. The above instructions are to be implemented in true letter and spirit with immediate effect. These instructions will be reviewed in due course of time.


(AWAIS NAWAZ)
18/03/2020
DEPUTY SECRETARY (IPC)

C.C:

1. Secretary Information with the desire to get publish all such contact numbers as mentioned at Sr No. III above for general information of the public by 20/03/2020 positively
2. PSO to Chief Secretary, Punjab.
3. PS to Secretary (I&C), S&GAD.