

INVITATION TO BID

1. E-Bids are invited from Bidders i.e., manufacturer/authorized dealer/seller etc. engaged in trading, registered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax & General Sales Tax, Punjab Sales Tax, Excise & Taxation Department Punjab etc.). The mode of procurement "Single Stage Two Envelop" will be adopted under rule 38(2), of Punjab Procurement Rules, 2014. The bidders should submit E-bids via PPRA – EPAD (e-Pak Acquisition and Disposal System) and also submit bids physically in Higher Education Department within the stipulated time period. Head/lotwise, detail of goods and nature of services, is as under:

Sr. No.	Name of Head / Nature of Goods & Services	Estimated Budget	CDR @ 5%
1.	Hot & Cold Weather Charges	400,000	20,000
2.	Transportation of Goods	100,000	5,000
3.	Mobil oil	4,000,000	200,000
4.	Uniform	350,000	17,500
5.	Entertainment & Gift	4,000,000	200,000
6.	Repair of Transport	6,000,000	300,000
7.	Repair of Machinery & Equipment	2,600,000	130,000
8.	Repair of Furniture & Fixture	950,000	47,500
9.	Hardware & Software Repair	700,000	35,000
10.	I.T Repair	800,000	40,000

2. The bidders shall upload e-bid on EPADS containing Technical and Financial bids completed, signed, stamped in conformity with Tender Document. The bidder shall quote per unit price of goods and services including all taxes.
3. Brand new and original goods/parts, as per specifications, shall be supplied to Higher Education Department, Lahore within 15 days from the date of Purchase Order; otherwise, the earnest money / security shall stand forfeited and the firm will be declared blacklisted.
4. All E-bids must be accompanied by the Call Deposit Receipt (CDR) @ 5% of the estimated price "price of procurement estimated by the procuring agency" before initiation of the process of the procurement under Rule 27 of Punjab Procurement Rules, 2014 as earnest money in favor of **Section Officer (General) Higher Education Department** as bid security, as mentioned in the Table above in the form of CDR/Bank Guarantee / Demand Draft / Pay Order. Late E-bids shall be rejected.
5. **The complete E-bids must be submitted online on e-Procurement System (EPADS) website i.e., <https://punjab.eprocure.gov.pk> as per the following schedule:**

E-bid Submission Date & Time	11.05.2026 (Monday) at 11:00 AM
E-bid Opening Date & Time	11.05.2026 (Monday) at 12:00 PM

6. **Original Bid Security Instrument must be submitted in an envelope clearly marked with the Bidding Document Number and Title, before the E-bid Submission deadline in the office of Section Officer (General), Higher Education Department, Shahra e Quaid e Azam, New Anarkali, Lahore (Ph. 92-042-99212528).**
7. Bidding Documents are immediately available after date of publication. Higher Education Department will not be responsible for any cost or expense incurred by Bidders in connection with the preparation or delivery of E-bids. In case of official holiday on the day of submission, next day will be treated as closing date. The Bidding documents carrying all details can also be downloaded from Higher Education Department's website <http://www.hed.punjab.gov.pk> and website of Punjab Procurement Regulatory Authority <http://ppra.punjab.gov.pk>
8. The URL of the website of the PPRA is (<http://eproc.punjab.gov.pk/ViewTender.aspx>) and response time shall be calculated exclusively from the date of publication of the advertisement on the website of PPRA.

Bidders are advised to ensure uploading the Bid on EPADS Portal, well before the submission deadline. Bid submission on EPADS Portal shall entirely be the responsibility of the bidder. This department shall not be held responsible for any issues thereof. For any assistance regarding EPADS Portal, system support email and phone numbers are provided hereunder: Section Officer (General) Higher Education Department, Shahra e Quaid e Azam, New Anarkali, Lahore. Phone: (+92)(42)(99212528).

SECTION OFFICER (GENERAL)
GOVERNMENT OF THE PUNJAB
HIGHER EDUCATION DEPARTMENT
SHAHRA E QUAI D E AZAM, LAHORE
PHONE NO. 042-99212528

Section Officer (General)
Government of the Punjab
Higher Education Department