



**GOVERNMENT OF THE PUNJAB
HIGHER EDUCATION DEPARTMENT
16th April, 2023**

NOTIFICATION

NO. SO(Univ.)5-1/2018.Vol-IV. Government of the Punjab, in exercise of powers conferred upon it under Section 18(4) of the University of Layyah Act, 2022, has been pleased to constitute the following Search Committee for a term of two years for submitting panel recommendations of the three most suitable candidates for appointment of Vice Chancellor of the University of Layyah with immediate effect:

1.	Dr. Zafar Iqbal Qureshi, <i>Educationist</i>	Convener
2.	Dr. Muhammad Nizamuddin, <i>Former Chairperson, Punjab Higher Education Commission</i>	Member
3.	Dr. Amjad Saqib, <i>Social Activist</i>	Member
4.	Chairperson, <i>Punjab Higher Education Commission</i>	Ex-officio Member
5.	The Secretary, <i>Government of the Punjab, Higher Education Department</i>	Ex-officio Member/ Secretary

**BY ORDER OF GOVERNMENT OF THE PUNJAB
SECRETARY
HIGHER EDUCATION DEPARTMENT**

No. & Date Even

A copy is forwarded for information and necessary action to: -

1. Secretary to Governor, Punjab.
2. Principal Secretary to Chief Minister, Punjab.
3. The Chairperson, Punjab Higher Education Commission.
4. All Members of the Search Committee.
5. P.S. to Minister for Higher Education.
6. P.S. to Secretary, Higher Education Department.
7. P.S. to Additional Secretary (Univ.), Higher Education Department.
8. The Superintendent Government Printing Press, Lahore with the request to publish the Notification in the Official Gazette.
9. Notification File.

(INAM-UL-HAQ)
SECTION OFFICER (UNIV.)



**GOVERNMENT OF THE PUNJAB
HIGHER EDUCATION DEPARTMENT**
18th April, 2023

NOTIFICATION

NO. SO(Univ.)5-1/2018.Vol-IV. Government of the Punjab, in exercise of powers conferred upon it under Section 18(3) of the University of Layyah Act, 2022 has been pleased to determine the following qualifications, experience and other relevant requirements (criteria) for the position of Vice Chancellor of the University of Layyah:

The applicants should:

1. not be more than sixty-five (65) years of age on the last date fixed for the submission of applications
2. have earned a PhD degree from an HEC recognized or UNESCO listed institution
3. have experience in a senior academic, research or management leadership position
4. possess distinguished research and publications record

Short-Listing Criteria:

1	Academic Qualification = (35 Points)	
		Max Points
• PhD	<ul style="list-style-type: none">• PhD from the Top 100 QS Ranked Universities of the World = 35 Points• PhD from the Top 101 – 300 QS Ranked Universities of the World = 33 Points• PhD from the Top 301 – 500 QS Ranked Universities of the World = 31 Points• PhD from an HEC recognized or UNESCO listed institution = 29 Points	35

	Note: The most current, publicly available QS Ranking will be referred to while allocating points	
2	Professional & Leadership Experience = (30 Points)	
		Max Points
Experience can be in anyone or in a combination of the following two categories:		
<p>a) Experience in a senior academic, research or management leadership position in teaching/research institutions</p> <p>b) Experience in senior leadership position in a large public or private sector organization such as DG, Director, CTO, CFO, COO, CEO or equivalent.</p>	<ul style="list-style-type: none"> • 3 points for every year in a full-time senior leadership position (eg. VC, Pro VC, Dean or equivalent position) • 2 points for every year as Chairman /HoD/ Director of University Department/ Center, Registrar, Treasurer, Controller of Examinations, Principal of a constituent college, university Professor or equivalent position • 3 points for every year in a full-time senior leadership position such as CEO, DG or equivalent first tier position • 2 points for every year as Director or equivalent 2nd tier position 	30
3	Publications (35 Points)	
		Max Points
Research Articles, Publications, Conference Proceedings, Books / Book Chapters/ Patents	<ul style="list-style-type: none"> • 2 points per research article / publication / conference proceeding in peer reviewed journals / conference proceedings listed in ISI Web of Science, Scopus, or HEC 	35

	<p>recognized foreign and local journals</p> <ul style="list-style-type: none"> • 2 points per Book Chapter and 4 points per Book published by international academic publishers of repute, listed on the SENSE ranking of academic publishers and books recognized by HEC • 2 points per patent listed by World International Property Organization (WIPO) 	
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Note:

1. In case of overlapping experience within 2(a) and 2(b), the highest score in any category will be counted towards determining the merit of candidates
2. Only full-time teaching / administrative / management experience will be considered. Additional Charge will not be considered while calculating experience
3. Certified profile of large public or private organizations, as described in Annex-A, will be provided by the applicants
4. "Equivalent" position will be decided by the Search Committee on a case-to-case basis
5. The Search Committee will examine/ determine the validity of Research Articles; Books / Book Chapters OR may appoint a Technical Review Committee from PHEC for this purpose. Candidates will provide undertaking that points being claimed for a Research Article, Publication, Conference Proceeding are not being additionally claimed for a book /book chapter or vice versa
6. Further clarity of the criteria is available in 'Details of Criteria' placed as Annex A. If any question arises as to the interpretation of any of the provisions of the short-listing criteria, it shall be referred to the Search Committee for clarification and final decision

<p>Interview by VC Search Committee = (100 Points)</p>
<p>The interview will be an opportunity for the Search Committee to evaluate the candidates in the following 03 broad categories:</p>
<p>i. Strategic Vision & Leadership Abilities: (35 Points)</p> <ul style="list-style-type: none"> ▪ Vision, strategy and plans for the growth and progress of the institution applied for keeping in view its specific needs and the challenges involved in reaching goals / targets. ▪ Leadership abilities, preferably in education and academic administration



and management in as well as record of experience and skills in initiating and managing change, strategic planning and overseeing the implementation of plans.

- Ability to create a peaceful environment conducive for scholastic achievements.

ii. Knowledge Pertaining to Higher Education: (35 Points)

- Knowledge of the major developments, trends and challenges in higher education specifically with regards to R&D, financial management, resource development and quality assurance.
- Significant international exposure and ability to create linkages & networking worldwide.
- Understanding of the scholarly purposes of a university, and of the economic, social and political issues faced by the higher education sector nationally and internationally.
- Understanding of the diverse needs of and issues pertaining to different disciplines in higher education and the ability to form and balance priorities relevant to national socio-economic needs and growth.

iii. Personal Traits: (30 Points)

- Demonstrated ability to represent the university effectively, nationally and internationally, especially with government, business and the wider community.
- Entrepreneurial, negotiating, interpersonal and communication skills.
- Strong team building and leadership attributes.
- Demonstrated ability to maintain gender sensitivity in governance and management policies and practices across the board.
- Ability to avoid conflict of interests and ensure transparency.

Qualification Points = 100 (35+30+35)

Candidates scoring 75% marks (75 points) will be short-listed for the interview. The qualification points obtained during the short-listing process will carry 50% weightage in the Total Points

Interview Points = 100

The points obtained during the Interview will carry 50% weightage in the Total Points

Total Points= 100 (50% of Qualification Points + 50% of Interview Points)

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SECTION OFFICER (UNIV.)

18/4/23



**Details of Criteria – Annex A
(General & Women Universities)**

Short-Listing Criteria:

1	Academic Qualification = (35 Points)		
		Max Points	Details of Criteria
• PhD	<ul style="list-style-type: none">• PhD from the Top 100 QS Ranked Universities of the World = 35 Points• PhD from the Top 101 – 300 QS Ranked Universities of the World = 33 Points• PhD from the Top 301 – 500 QS Ranked Universities of the World = 31 Points• PhD from an HEC recognized or UNESCO listed institution = 29 Points <p>Note: The most current, publicly available QS Ranking will be referred to while allocating points</p>	35	

2	Professional & Leadership Experience = (30 Points)		
		Max Points	Details of Criteria
<p>Experience can be in anyone or in a combination of the following two categories:</p> <p>a) Experience in a senior academic, research or management leadership position in teaching/research institutions</p> <p>b) Experience in senior leadership position in a large public or private sector organization such as DG, Director, CTO, CFO, COO, CEO or equivalent.</p>	<ul style="list-style-type: none"> • 3 points for every year in a full-time senior leadership position (eg. VC, Pro VC, Dean or equivalent position) • 2 points for every year as Chairman / HoD / Director of University Department / Center, Registrar, Treasurer, Controller of Examinations, Principal of a constituent college, university Professor or equivalent position • 3 points for every year in a full-time senior leadership position such as CEO, DG or equivalent first tier position 	30	<p>Experience will be taken as the cumulative experience of the applicant provided it is not overlapping.</p> <ul style="list-style-type: none"> • If a candidate has been Dean for 06 years and HOD of a Department for 6 years, he / she can get the maximum possible points i.e., 30 • If a candidate has been CEO for 06 years and a Director for 6 years, he / she can get the maximum possible points i.e., 30. • In case of overlapping experience, higher marks will be considered: <p>Large private sector organizations may be defined as those having</p> <ul style="list-style-type: none"> i. More than 500 employees AND ii. More than Rs. 250 million paid-up capital OR i. More than Rs. 500 million in annual turnover



	<ul style="list-style-type: none"> • 2 points for every year as Director or equivalent 2nd tier position 		<p>Large public sector organizations may be defined as those having</p> <ul style="list-style-type: none"> i. More than 1000 employees <p>OR</p> <ul style="list-style-type: none"> i. More than Rs. 1 billion in annual expenditure <ul style="list-style-type: none"> • Senior level position or equivalent in non-academic category may be taken as full-time 1st tier position in a large public or private sector organization as defined above • Director level position or equivalent may be taken as a full-time 2nd tier position in a large public or private sector organization as defined above
3	Publications (35 Points)		
		Max Points	Details of Criteria
<p>Research Articles, Publications, Conference Proceedings, Books / Book Chapters/ Patents</p>	<ul style="list-style-type: none"> • 2 points per research article / publication / conference proceeding in peer reviewed journals / conference proceedings listed in ISI Web of Science, Scopus, or HEC recognized foreign and local journals • 2 points per Book Chapter and 4 points per Book published by international academic publishers of repute, listed on the SENSE ranking of academic publishers 	35	<ul style="list-style-type: none"> • For research articles published in journals before the time that HEC started recognizing foreign and local journals, the journal will be considered as recognized if it has been recognized by HEC in the subsequent years, provided the journal was in publication before the HEC was established in 2002 • Book written solely for the purpose of being used as a textbook will not be considered. • Compilation of someone else's work in a book and edited book

	<p>and books recognized by HEC</p> <ul style="list-style-type: none"> • 2 points per patent listed by World Intellectual Property Organization (WIPO) 	<p>will not be considered</p> <ul style="list-style-type: none"> • If the book / book chapter has already been considered and given points under any of the other categories i.e Research Articles, Publications, Conference Proceedings, Registered Patents (Nationally / Internationally recognized), then the book /book chapter will not be considered
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 SECTION OFFICER (UNIV.)

18/12/23



**GOVERNMENT OF THE PUNJAB
HIGHER EDUCATION DEPARTMENT
18th April, 2023**

NOTIFICATION

NO. SO(Univ.)5-1/2018.Vol-IV. Government of the Punjab, in order to ensure transparency in the process of the constitution of Search Committee(s) meant for making recommendations for the appointment of Vice Chancellors in Public Sector Universities of the Punjab and keeping in view the Guidelines of Higher Education Commission, Islamabad on the matter, has been pleased to devise the following mechanism for the constitution of Search Committee for the University of Layyah, in terms of Rule 25(1)(b) of the Punjab Government, Rules of Business, 2011:

- a) Search Committee shall comprise not less than three and not more than five members including a Convener. At least one member of the Search Committee may hail from civil society/business/industry/judiciary/ex-civil servants.
- b) Secretary Higher Education Department and Chairman PHEC shall be ex-officio members of the Search Committee while the former will be Secretary of the Committee.
- c) Search Committee shall comprise members with impeccable character, integrity and stature.
- d) The Higher Education Department shall identify a pool of professionals with the above-mentioned attributes and seek their willingness telephonically to serve on the Search Committee.
- e) The Higher Education Department shall recommend a panel containing preferably 3 names for each slot to the Government for consideration and nomination of not less than three and not more than five members including a Convener.
- f) The Government shall constitute a Search Committee for the instant University.
- g) The Search Committee may meet as often as necessary for the effective performance of its functions and two third of the members shall constitute a quorum for a meeting.

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4. The Additional Secretary (Staff) to Chief Secretary, Punjab.
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